

4.9 FEES

DEFINITIONS

Permanent/Routine Care: Regular bookings made for the same days each week on an ongoing basis

Casual/Flexible Care: Bookings made 'as you go' for one off days, either in advance or on the day.

POLICY

1. Fees are charged on a per session per child basis
2. The service will send out a Statement on a weekly basis.
3. Fees will be set annually by the Sponsoring Body. Fees are set to cover the cost of the service and to meet the projected budget for the service. They are subject to change.
4. Beumaris North OSHC aims to provide a quality service which is accessible and affordable to families.

BEFORE SCHOOL CARE: Permanent \$19 per session, per child / Casual \$22 per session

AFTER SCHOOL CARE: Permanent \$32 per session, per child / Casual \$35 per session

CURRICULUM DAY: \$85 per day, per child

CURRICULUM DAY: \$50 per half day, per child

LATE FEE: \$25 per child, per 15 mins or part thereof

IMPLEMENTATION

The OSHC Management Committee has the responsibility to ensure that:

- Fees will be set on an annual basis when establishing the budget parameters.
- Recommendations of any changes to fees are presented to School Council for consideration.

Parents have a responsibility to ensure that:

- All families are required to pay fees for the care of their children by the due date.
- It is the responsibility of the parent/guardian to ensure that contact is made with the Coordinator or the School Principal to discuss options if the account cannot be paid in the timeframe of this policy.

Payment of Fees

- A weekly Statement will be issued via email in which the parent/guardian will have 7 days to pay the account. In the event that the account has not been paid, the child/ren's place

in the Service may be cancelled until full payment has been made, there is no guarantee of a place once care has been reinstated.

- If non- payment becomes an issue, in order to continue to utilise the program, the weekly fees will need to be paid in advance.
- Fees are to be paid weekly and can be made by via Direct Deposit, the QKR app, EFTPOS at the OSHC building or the school front office.
- Fees will be accepted on a fortnightly basis to coincide with pay weeks, providing this has been arranged with the Coordinator in advance.

Cancellations

Permanent and casual care shall be charged at the full fee unless prior written notice of at least 8 days is given to advise of a cancellation. No fee will be charged for the session if the child is not at school and OSHC is notified prior to the session or a doctor's certificate supplied to the Coordinator within 48 hours of the absence. If no cancellation is received or cancellation is made after the specified time the full fee for the session will be charged. Persistent cancellations or cancellations for an extended period may jeopardise the child's permanent place in the program.

Child Care Subsidy

The Child Care Subsidy assists eligible families who use approved and registered child care, by subsidising some of the cost. To claim the Child Care Subsidy you will need to contact the Department of Human Services. Once approved, it is essential you provide us with the Customer Reference Numbers (CRN's) and Dates of Birth for the parent claiming and any child enrolled with OSHC.

Late Pick Up

Closing time of Beaumaris North OSHC is 6.00 pm. Parents who collect their child/ren after this time will incur a late fee of \$25 per child, per 15 minutes or part thereof. If a late pick up fee is incurred the weekly Statement will include this charge.

Relevant Policies:

[Booking Policy](#)

[Late Pick Up Fees Policy](#)