

FIRST AID AT BNPS

Dear Parents,

It is very important that you are familiar with the following information about First Aid at BNPS.

FIRST AID OFFICER

The school employs two fully qualified First Aid Officers (Kerryn Meredith and Nicole Rainsbury) who are responsible for administering exceptional First Aid to the students, staff and on occasions, parents and siblings of BNPS. Our First Aid Officer is in attendance every day at recess and lunchtime and as required throughout the day. Our First Aid Officer is not a substitute for a qualified doctor and is unable to offer you or your child medical advice or support outside the school First Aid role. School Council respectfully asks parents not to put our First Aid Officer in a situation where refusal to act beyond the role may offend you.

FIRST AID ROOM & TREATMENT

The First Aid Room is located in the main building next to the Office. Parents or the emergency contacts are called if required. Children are not permitted in the First Aid room unless under the direction and supervision of a staff member.

If your child presents to First Aid, they may come in contact with the various products listed in the table below. If you have any questions or your child reacts negatively to these products, please inform the First Aid Officer or the Office. You will be asked to provide written information regarding the child's allergic/sensitivity reactions.

PRODUCT	USED FOR	APPLICATION
Cool compress/ice packs	Multitude of uses	Placed on relevant injury
Dettol First Aid Antiseptic Spray AeroBurn – burn gel	Rashes, cuts, abrasions & bites	Placed directly on affected area

MEDICATION

A short-term permission form is available from the Office for parents to complete if medication needs to be administered to your child during school hours. Any medication is to be sent to the Office, not the Class Teacher. Please note that if your child requires short-term medication 3 times per day, the Department of Education recommends dispensing this medication immediately before starting school, straight after school, then before bedtime.

INJURIES & ILLNESS AT SCHOOL

Injuries are assessed by staff who hold current Level 2 First Aid certificates. Parents (or emergency contacts) are immediately contacted regarding suspected fractures or serious injuries to the head or eyes. Any student who is collected from school by parents/guardians as a result of an injury, or who is administered treatment by a doctor/hospital or ambulance officer as a result of an injury, or has an injury to the head, face, neck or back, or where a teacher considers the injury to be greater than "minor" will be reported on DE&T EduSafe, and entered onto CASES21. When illness occurs during a school day, parents will be asked to collect the student.

VENTOLIN & EPIPENS

Ventolin for Prep – Year 3 students is kept in the Office; Year 4, 5 and 6 students on person. Extra Ventolin puffers are kept in the First Aid room, sport, camp and excursion bags, and all staff yard duty bags.

EpiPens for Prep – Year 6 students are stored in the Staffroom in clearly labelled bags with the student's name, current photo, and their Anaphylaxis Action Plan. Alternative arrangements require written permission from parents.

ALLERGIES AT BNPS

An increasing number of children have a **potentially life-threatening nut allergy**. Due to the high risk of cross contamination, it would be appreciated if you could refrain from sending any food to school containing nuts e.g. peanut butter sandwiches, Nutella, loose nuts and snack bars containing nuts. BNPS places high priority on protecting the health and wellbeing of students with life-threatening allergies and has implemented the following safe practices:

- Parents of students who have an allergic reaction to nuts (or any other foods) are requested to inform the school of this immediately and an Action Plan will be written in conjunction with parents.
- Maintaining confidentiality, a Compass post is sent to all families in the year level informing them that there is a student with potential life-threatening allergies present amongst them. *(Parents are welcome to include a personal note to provide additional information about their child's condition if they so desire).*
- Children in the year level are also made aware and staff informed (*see Display of Student Medical Details below*).
- Parents are reminded to speak to their child/ren about the importance of eating only their own food and washing their hands after eating – this is reinforced at school.
- Students with Anaphylaxis and Diabetes are required to wear an alert wristband (organised by our First Aid Officer) whilst at school.

DISPLAY OF STUDENT MEDICAL DETAILS

Parents of children with health issues that are potentially life threatening or of a high need are requested to authorise the school to display the child's medical details in the First Aid Room, Staffroom, the Canteen, and Outside School Hours Care (OSHC).

SCHOOL EXCLUSIONS

The Department of Education's Policy and Advisory Library is our initial source used for all matters pertaining to the health and safety of both staff and students. Additional information is also obtained from the Department of Human Services. A list of illness and exclusion times for common childhood infections is attached to this letter and displayed in the First Aid room. This list is mandated through the Department of Education and Training (DET).

If you have any queries or suggestions relating to first aid, please contact the First Aid Officer at school on 9589 5449 or email Beaumaris.north.ps@education.vic.gov.au.